

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Market Settlement Task Force Request No.: R97031(B)

1. Recommended Action:

- Accept as requested
- Accept as modified below
- Decline

Effect of EC Vote to Accept Recommended Action:

- Change to Existing Practice
- Status Quo

2. TYPE OF MAINTENANCE

Per Request:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

Per Recommendation:

- Initiation
- Modification
- Interpretation
- Withdrawal

- Principle (x.1.z)
- Definition (x.2.z)
- Business Practice Standard (x.3.z)
- Document (x.4.z)
- Data Element (x.4.z)
- Code Value (x.4.z)
- X12 Implementation Guide
- Business Process Documentation

3. RECOMMENDATION

DATA DICTIONARY (for new documents and addition, modification or deletion of data elements)

Document Name and No.: *Service Requester Level Charge/Allowance Invoice, 3.4.X*

NOTE: The definition of the data element ‘Payee’ may be revised to the language stated below per **R96126**.

Business Name	Definition	Usage	Condition
<i>Account Number (Acct No)</i>	<i>Number identifying customer account.</i>	<i>SO</i>	
<i>Billable Party * (Payer) (Bill Pty)</i>	<i>The party being billed.</i>	<i>M</i>	
<i>Charge/Allowance Period (Chrg/Allow Period)</i>	<i>The day, month or period applicable to the specified Service Requester Level Charge/Allowance Amount.</i>	<i>SO</i>	
<i>Contact Person (Contact)</i>	<i>The name and telephone number of the contact for questions regarding the statement information.</i>	<i>MA</i>	

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<i>Currency (Curr)</i>	<i>The monetary unit of exchange.</i>	<i>BC</i>	<i>For invoice - based on billing party and remitting party transacting business under different currencies.</i>
<i>Effective Exchange Date (Eff Exch Date)</i>	<i>The effective date for the rate of exchange used to convert the currency.</i>	<i>BC</i>	<i>For invoice - based on billing party and remitting party transacting business under different currencies.</i>
<i>Electronic Funds Transfer Address (EFT Addr)</i>	<i>Address that electronic funds should be sent.</i>	<i>BC</i>	
<i>Electronic Funds Transfer Due Date (EFT Due Date)</i>	<i>Invoice due date for parties paying the invoice in electronic funds.</i>	<i>BC</i>	
<i>Exchange Rate (Exch Rate)</i>	<i>The rate of exchange to be used for currency conversion.</i>	<i>BC</i>	<i>For invoice - based on billing party and remitting party transacting business under different currencies.</i>
<i>Invoice Date (Inv Date)</i>	<i>The month, day and year the invoice is prepared.</i>	<i>M</i>	
<i>Invoice Identifier (Inv ID)</i>	<i>Unique identification identifier assigned by preparer.</i>	<i>M</i>	
<i>Invoice Total Amount (Inv Tot Amt)</i>	<i>Total amount due.</i>	<i>M</i>	
<i>Line Number (Line No)</i>	<i>A number assigned to each line in the invoice document.</i>	<i>M</i>	
<i>Net Due Date (Net Due Date)</i>	<i>The month, day and year the invoice payment funds are to be made available to the seller by the buyer.</i>	<i>M</i>	
<i>Payee (Payee)</i>	<i>The party billing the service requester/purchaser for transportation/gas.</i>	<i>M</i>	
<i>Previous Invoice Identifier (Prev Inv ID)</i>	<i>The invoice being corrected.</i>	<i>MA</i>	
<i>Remittance Address (Remit Addr)</i>	<i>Address to which payment of an invoice should be made.</i>	<i>SO</i>	
<i>Service Requester * (Svc Req)</i>	<i>Identifies the party requesting the service, or their agent.</i>	<i>M</i>	
<i>Service Requester Level Adjustment Type (Svc Req Lvl Adj Type)</i>	<i>Indicates whether a service requester level prior period adjustment is processed as a reversal, restatement or net.</i>	<i>SO</i>	
<i>Service Requester Level Charge/Allowance Amount (Svc Req Lvl Chrg/Allow Amt)</i>	<i>Monetary amount of charge or allowance invoiced at the service requester level.</i>	<i>M</i>	

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<i>Service Requester Level Charge/Allowance Amount Descriptor (Svc Req Lvl Chrg/Allow Amt Desc)</i>	<i>Descriptor used to provide information about the service requester level charge or allowance.</i>	<i>M</i>	
<i>Tax Identification Code (Tax ID Cd)</i>	<i>Code assigned by government recognizing a business entity.</i>	<i>BC</i>	<i>For invoice - determined by government reporting requirements.</i>

* Indicates Common Code

CODE VALUES LOG (for addition, modification or deletion of code values)

Document Name and No.: *Service Requester Level Charge/Allowance Invoice, 3.4.X*

Business Name	Usage	Code Value	Code Value Description	Code Value Definition
<i>Service Requester Level Charge/Allowance Amount Descriptor (Svc Req Lvl Chrg/Allow Amt Desc)</i>	<i>C</i>	<i>RFD</i>	<i>Gas Research Institute Refunds</i>	<i>Allowances for the settlement of Gas Research Institute refunds.</i>
		<i>PRB</i>	<i>Imbalance Charges</i>	<i>Charges/allowances for the settlement of quantity imbalances.</i>
		<i>LPC</i>	<i>Interest Charges</i>	<i>Charges/allowances for interest on past due invoice balances.</i>
<i>Service Requester Level Adjustment Type (Svc Req Lvl Adj Type)</i>	<i>SO</i>	<i>REV</i>	<i>Reversal</i>	<i>[To be defined]</i>
		<i>RES</i>	<i>Restatement</i>	<i>[To be defined]</i>
		<i>NET</i>	<i>Net</i>	<i>[To be defined]</i>

TECHNICAL CHANGE LOG (all instructions to accomplish the recommendation)

Document Name and No.: *Service Requester Level Charge/Allowance Invoice, 3.4.X*

Description of Change:
See Attached Data Element Cross Reference to ASC X12
See Attached Sample ASC X12 Transaction
See Attached X12 Mapping
See Attached Transaction Set Tables

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BUSINESS PROCESS DOCUMENTATION (for addition, modification or deletion of business process documentation language)

Standards Book: Invoice Related Standards

Language:
See Attached Technical Implementation of Business Process
See Attached Sample Paper Transaction

4. SUPPORTING DOCUMENTATION

a. Description of Request:

Add two new data elements to the invoice data dictionary. These new data elements will be in the Summary Section of the invoice data set to allow allocation of charges or allowances at the invoice/Service Requester level. The new elements would be "Invoice Level Charge/Allowance Descriptor" and "Invoice Level Charge/Allowance Amount". These data elements would have the usage of 'SO'.

b. Description of Recommendation:

Business Practices Subcommittee

3.3.x Where no specific contract otherwise applies, in case of shipper level interest charges due from prior invoices, shipper level imbalance charges, and shipper level GRI refunds, a data element(s) should exist to support these charges due from the service requester. The invoice data sets (GISB Standards 3.4.x) should support a method of communicating this information at the service requester level.

Sense of the Room: March 13, 1997 18 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: 1 End-Users 1 LDCs 11 Pipelines 2 Producers 3 Services

Opposed: End-Users LDCs Pipelines Producers Services

Information Requirements Subcommittee

- ◆ Parties need the ability to send summary level data elements separate from the other invoice data. Therefore, this request was split into two parts. R97031A covers the addition of the summary level data elements to the existing invoice document. R97031B covers the development of a new summary level invoice titled 'Service Requester Level Charge/Allowance Invoice'.
- ◆ Does IR need to provide an invoice that contains only service requester level data for interest charges, imbalance charges and Gas Research Institute refunds?

RECOMMENDATION TO GISB EXECUTIVE COMMITTEE

Requester: Market Settlement Task Force Request No.: R97031(B)

Sense of the Room: August 18, 1997 16 In Favor 0 Opposed
Segment Check (if applicable):
 In Favor: End-Users LDCs Pipelines Producers Services
 Opposed: End-Users LDCs Pipelines Producers Services

◆ Do we want the method to be a new document or a modification to the usage of the data elements in the current Invoice?

- A) New document for the summary level information only
- B) Modification of usage of the data element in the current Invoice

Sense of the Room: August 18, 1997 14 (A) 2 (B)
Segment Check (if applicable):
 In Favor: End-Users LDCs Pipelines Producers Services
 Opposed: End-Users LDCs Pipelines Producers Services

◆ To add new data set titled 'Service Requester Level Charge/Allowance Invoice' (data elements an code values).

Sense of the Room: August 18, 1997 15 In Favor 0 Opposed
Segment Check (if applicable):
 In Favor: End-Users LDCs Pipelines Producers Services
 Opposed: End-Users LDCs Pipelines Producers Services

◆ The following data elements need to loop in the new document:

- * Adjustment Type
- * Service Requester Level Charge/Allowance Descriptor
- * Service Requester level Charge/Allowance Amount
- * Charge/Allowance Period
- * Line Number
- * Previous Invoice Identifier

The remaining data elements should all be contained in the same (one) level of the document.

Sense of the Room: August 18, 1997 15 In Favor 0 Opposed
Segment Check (if applicable):
 In Favor: End-Users LDCs Pipelines Producers Services
 Opposed: End-Users LDCs Pipelines Producers Services

◆ Revisions to new document:

- Delete 'Adjustment Type'.
- Add new data element 'Service Requester Level Adjustment Type' to the service requester level of the new Service Requester Level Invoice with a Usage of 'SO'. Definition: Indicates whether a service requester level prior period adjustment is processed as a reversal, restatement or net. Use same code value descriptions as 'Adjustment Type'.
- Move Previous Invoice Identifier to header level in the new SR Level Invoice.

Sense of the Room: October 14, 1997 17 In Favor 0 Opposed

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Requester: Market Settlement Task Force Request No.: R97031(B)

Segment Check (if applicable):

In Favor: ___End-Users ___LDCs ___Pipelines ___Producers ___Services
Opposed: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

Creation of Technical Implementation of Business Process and Paper Sample.

Sense of the Room: November 4, 1997 8 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___End-Users ___LDCs ___Pipelines ___Producers ___Services
Opposed: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

Technical Subcommittee

Drafts of the Data Element Cross Reference, Sample ASC X12 Transaction, X12 Mapping, and Tables were created and will be discussed at a future meeting.

R97031A&B will be sent back to IR because Adjustment Type and Previous Invoice Identifier were specified at the Service Requester Level in R97031B but not at the Service Requester Level in R97031A. These data elements are not the same as the ones that currently exist at the header and sub-detail level in R97031A so we may need data elements with different names at the Service Requester Level.

Sense of the Room: September 24, 1997 6 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___End-Users ___LDCs ___Pipelines ___Producers ___Services
Opposed: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

As a result of the IR meeting on October 14, 1997, modifications were made to the draft documents created at the September 24, 1997 Technical meeting. Data Element Cross Reference, Sample ASC X12 Transaction, X12 Mapping, and Tables were reviewed and completed.

Transfer the request to IR for development of the “Technical Implementation of Business Process” and “Sample Paper Transaction “ sections of the Implementation Guide.

Sense of the Room: October 29, 1997 6 In Favor 0 Opposed

Segment Check (if applicable):

In Favor: ___End-Users ___LDCs ___Pipelines ___Producers ___Services
Opposed: ___End-Users ___LDCs ___Pipelines ___Producers ___Services

c. Business Purpose:

Per the request: The current structure of the invoice data set only allows charges or allowances assigned to specific contracts; therefore, charges at the Service Requester Level which are not specifically assigned to individual contracts must be plugged to an arbitrary selected contract, or to a dummy contract number assigned for the purpose. This change would allow accurate representation of the level to which invoice charges and allowances are assigned.



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d. Commentary/Rationale of Subcommittee(s)/Task Force(s):

◆ At the May EC meeting, the two data elements and three code values were reviewed. The data element and code value names, descriptions and conditions were sent back to IR for further development.

- Service Requester and Invoice are two different levels. Change 'Invoice' to 'Service Requester' for the data elements that will be added.
- What is the meaning / intent of the proposed 'Invoice Level Charge/Allowance Amount Descriptor' data element? Answer: The descriptor is used to provide information about the higher level charge.
- Usage of 'Service Requester Level Charge/Allowance Amount Descriptor' should be revised from 'SO' to 'C', required if 'Service Requester Level Charge/Allowance Amount' is present.

◆ IR: Parties need the ability to send invoice data at the service requester level, and also to send this summary information separate from the transportation invoice data. Examples of use of the separate summary level invoice are: (1) sending one invoice for GRI that applies to all of last year; and (2) TSP sends invoice for interest charges to a service requester who is no longer an active shipper on the TSP.

If parties who have the need to send only summary level data are to utilize the existing invoice data set, the usage of the existing invoice data elements would need to be revised to be conditioned upon the new summary level data elements. IR determined that a simpler and more effective way to implement the summary level data is to use a separate invoice data set.

TECHNICAL IMPLEMENTATION OF BUSINESS PROCESS

The Service Requester Level Charge/Allowance Invoice is the communication between companies which is utilized where charges and/or allowances which apply only at the service requester level are invoiced. When no specific contract or transaction applies to an invoiced amount, the amount is referred to as a “service requester level charge or allowance.”

Examples of service requester level charges or allowances include interest on past due invoices, imbalance charges and GRI refunds. These charges are described by the **service requester level charge/allowance amount descriptor** while the relevant amount for each descriptor is found in the **service requester level charge/allowance amount**.

When these types of charges and/or allowances are invoiced together with contract level amounts, the Transportation/Sales Invoice document is used. If service requester level charges and/or allowances are the *only* amounts invoiced, this Service Requester Level Charge/Allowance Invoice document should be used instead.

The Service Requester Level Charge/Allowance Invoice is identified by the **invoice identifier**. This is an identifier assigned by the originator of the invoice and is a point of reference for communications regarding the invoice. When an invoice supercedes a previously issued invoice, the **previous invoice identifier**, if utilized, will reflect the invoice being replaced. An invoice uniquely identifies a single **invoice date, currency, exchange rate, effective exchange date, account number, tax identification code, contact person, service requester, payee, billable party (payer), remittance address** and **net due date**.

The **currency, exchange rate** and **effective exchange date** are used traditionally where gas crosses borders and the billable party is in a different country than the payee.

The **tax identification code** is the payee’s tax id number to be used for government reporting.

Each combination of service requester level charge/allowance amount descriptor and service requester level charge/allowance amount is identified by a **line number**. Additional information at this level may include the **service requester level adjustment type**, and/or the **charge/allowance period**.

All of the invoiced amounts for each Service Requester Level Charge/Allowance Invoice are summarized into the **invoice total amount**.

SAMPLE PAPER TRANSACTION

Move-It Pipeline

Customer Information:

Larry Henneberry
100 Lois Lane

Houston, TX 77440

Invoice Information:

Invoice #: 841996

Invoice Date: August 14, 1996

Due Date: August 24, 1996

Service Requester Level Charge/Allowance Invoice

<u>Line</u>	<u>Charge/Allowance</u>	<u>Type</u>	<u>Amount</u>
001	Charge	Interest	\$6.16
002	Allowance	GRI Refund	-\$1.00
Total Invoice Amount			----- <u>\$5.16</u>

DATA DICTIONARY

Standard 3.4.4

Business Name	Definition	Usage	Condition
Account Number (Acct No)	Number identifying customer account.	SO	
Billable Party (Payer) * (Bill Pty)	The party being billed.	M	
Charge/Allowance Period (Chrg/Allow Period)	The day, month or period applicable to the specified Service Requester Level Charge/Allowance Amount.	SO	
Contact Person (Contact)	The name and telephone number of the contact for questions regarding the statement information.	MA	
Currency (Curr)	The monetary unit of exchange.	BC	For Invoice - based on billing party and remitting party transacting business under different currencies.
Effective Exchange Date (Eff Exch Date)	The effective date for the rate of exchange used to convert the currency.	BC	For Invoice - based on billing party and remitting party transacting business under different currencies.
Electronic Funds Transfer Address (EFT Addr)	Address that electronic funds should be sent.	BC	
Electronic Funds Transfer Due Date (EFT Due Date)	Invoice due date for parties paying the invoice in electronic funds.	BC	
Exchange Rate (Exch Rate)	The rate of exchange to be used for currency conversion.	BC	For Invoice - based on billing party and remitting party transacting business under different currencies.
Invoice Date (Inv Date)	The month, day and year the invoice is prepared.	M	
Invoice Identifier (Inv ID)	Unique identification code assigned by preparer.	M	
Invoice Total Amount (Inv Tot Amt)	Total amount due.	M	
Line Number (Line No)	A number assigned to each line in the invoice document.	M	

GISB Service Requester Level Charge/Allowance Invoice

Business Name	Definition	Usage	Condition
Net Due Date (Net Due Date)	The month, day and year the invoice payment funds are to be made available to the seller by the buyer.	M	
Payee (Payee)	The party billing the purchaser/shipper for gas/transportation.	M	
Previous Invoice Identifier (Prev Inv ID)	The invoice being corrected.	MA	
Remittance Address (Remit Addr)	Address to which payment of an invoice should be made.	SO	
Service Requester * (Svc Req)	Identifies the party requesting the service, or their agent	M	
Service Requester Level Adjustment Type (Svc Req Lvl Adj Type)	Indicates whether a service requester lever prior period adjustment is processed as a reversal, restatement or net.	SO	
Service Requester Level Charge/Allowance Amount (Svc Req Lvl Chrg/Allow Amt)	Monetary amount of charge or allowance invoiced at the service requester level.	M	
Service Requester Level Charge/Allowance Amount Descriptor (Svc Req Lvl Chrg/Allow Amt Desc)	Descriptor used to provide information about the service requester level charge or allowance.	M	
Tax Identification Code (Tax ID Cd)	Code assigned by government recognizing a business entity.	BC	For Invoice - determined by government reporting requirements.

* Industry Common Code

DATA ELEMENT CROSS REFERENCE TO ASC X12

Heading:

Segment	Usage	Segment Name/GISB Data Element Name
ST	M	Transaction Set Header
BIG	M	Invoice Date
	M	Invoice Identifier
	MA	Previous Invoice Identifier
CUR	BC	Currency
	BC	Exchange Rate
	BC	Effective Exchange Date
REF	SO	Account Number
REF	BC	Tax Identification Code
PER	MA	Contact Person
ITD	M	Net Due Date
	BC	Electronic Funds Transfer Due Date
N1	M	Service Requester
N1	M	Payee
N1	M	Billable Party (Payer)
N1	SO	Remittance Address
N3	SO	Remittance Address
N4	SO	Remittance Address
REF	BC	Electronic Funds Transfer Address

Detail:

Segment	Usage	Segment Name/GISB Data Element Name
HL	M	Hierarchical Level - Service Requester Level Charges/Allowances
ITA	M	Line Number
	M	Service Requester Level Charge/Allowance Amount
	SO	Service Requester Level Adjustment Type
	M	Service Requester Level Charge/Allowance Amount Descriptor
DTM	SO	Charge/Allowance Period

Summary:

Segment	Usage	Segment Name/GISB Data Element Name
TDS	M	Invoice Total Amount
CTT	M	Transaction Totals
SE	M	Transaction Set Trailer

SAMPLE ASC X12 TRANSACTION

ST*811*123456789
BIG*960814*841996
ITD*****960824
N1*PE**1*808300594
N1*PR**1*508969989
N1*78**1*508969989
HL*001**CH
ITA*C***ZZ*001**616*****LPC
ITA*A***ZZ*002**-100*****RFD
TDS*516
CTT*1
SE*12*123456789

TRANSACTION SET TABLES**REF Segment (Heading)**

Element Name (REF02)	Usage	REF01	REF02 Description
Account Number	SO	11	Account Number
Tax Identification Code	BC1	TJ	Taxpayer ID Number

Usage:

BC1 Mandatory when gas crosses from Canada into the United States.

N1 Segment (Heading)

Element Name (N104)	Usage	N101	N103
Service Requester	M	78	1
Payee	M	PE	1
Billable Party (Payer)	M	PR	1
Remittance Address	SO	RI	1

811 Consolidated Service Invoice/Statement

Functional Group ID=**CI**

Heading:

<u>Pos. No.</u>	<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>	<u>Notes and Comments</u>
010	ST	Transaction Set Header	M	1		
020	BIG	Beginning Segment for Invoice	M	1		
040	CUR	Currency	O	1		
050	REF	Reference Numbers	O	>1		
060	PER	Administrative Communications Contact	O	3		
070	ITD	Terms of Sale/Deferred Terms of Sale	O	5		
LOOP ID - N1					>1	
100	N1	Name	O	1		
120	N3	Address Information	O	2		
130	N4	Geographic Location	O	1		
140	REF	Reference Numbers	O	12		

Detail:

<u>Pos. No.</u>	<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>	<u>Notes and Comments</u>
LOOP ID - HL					>1	
010	HL	Hierarchical Level	M	1		n1
LOOP ID - ITA					>1	
180	ITA	Allowance, Charge or Service	O	1		
190	DTM	Date/Time/Period	O	1		

Summary:

<u>Pos. No.</u>	<u>Seg. ID</u>	<u>Name</u>	<u>Req. Des.</u>	<u>Max.Use</u>	<u>Loop Repeat</u>	<u>Notes and Comments</u>
010	TDS	Total Monetary Value Summary	M	1		
110	CTT	Transaction Totals	O	1		n2
120	SE	Transaction Set Trailer	M	1		

Segment: **ST** Transaction Set Header
Position: 010
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	ST01	143	Transaction Set Identifier Code		M ID 3/3
			811	X12.39 Consolidated Service Invoice/Statement	
Must Use	ST02	329	Transaction Set Control Number		M AN 4/9

Segment: **BIG** Beginning Segment for Invoice
Position: 020
Loop:
Level: Heading
Usage: Mandatory
Max Use: 1

Data Element Summary

Ref.	Data	Element	Name	Attributes
Must Use	BIG01	245	Invoice Date <i>Invoice Date</i>	M DT 6/6
Must Use	BIG02	76	Invoice Number <i>Invoice Identifier</i>	M AN 1/22
	BIG10	76	Invoice Number <i>Previous Invoice Identifier</i>	O AN 1/22

For GISB, this element is mutually agreed.

Segment: **CUR** Currency

Position: 040

Loop:

Level: Heading

Usage: Optional

Max Use: 1

Notes: *For GISB, this segment is business conditional. It is sent if the billing party and the remitting party are transacting business under different currencies.*

Data Element Summary

Ref.	Data	Element	Name	Attributes
Must Use	CUR01	98	Entity Identifier Code	M ID 2/2
			BY Buying Party (Purchaser)	
Must Use	CUR02	100	Currency Code	M ID 3/3
			<i>Currency</i>	
			CAD Canadian Dollars	
			MXN Mexican New Peso	
			USD US Dollars	
Must Use	CUR03	280	Exchange Rate	O R 4/6
			<i>Exchange Rate</i>	
Must Use	CUR07	374	Date/Time Qualifier	X ID 3/3
			007 Effective	
Must Use	CUR08	373	Date	O DT 6/6
			<i>Effective Exchange Date</i>	

Segment: **REF** Reference Numbers
Position: 050
Loop:
Level: Heading
Usage: Optional
Max Use: >1

Data Element Summary

	Ref.	Data	Attributes
	Des.	Element Name	
Must Use	REF01	128 Reference Number Qualifier	M ID 2/2
		<i>Refer to "REF Segment (Heading)" table for usage and values.</i>	
Must Use	REF02	127 Reference Number	X AN 1/30
		<i>Refer to "REF Segment (Heading)" table for usage and values.</i>	
		<i>Account Number, Tax Identification Code</i>	

Segment: **PER** Administrative Communications Contact
Position: 060
Loop:
Level: Heading
Usage: Optional
Max Use: 3
Notes: For GISB, this segment is mutually agreed.

Data Element Summary

Ref.	Data				
<u>Des.</u>	<u>Element</u>	<u>Name</u>		<u>Attributes</u>	
Must Use PER01	366	Contact Function Code		M	ID 2/2
		IC	Information Contact		
Must Use PER02	93	Name		O	AN 1/35
		Contact Person (Name)			
Must Use PER03	365	Communication Number Qualifier		X	ID 2/2
		TE	Telephone		
Must Use PER04	364	Communication Number		X	AN 1/80
		Contact Person (Phone)			

Segment: **ITD** Terms of Sale/Deferred Terms of Sale
Position: 070
Loop:
Level: Heading
Usage: Optional
Max Use: 5
Notes: *For GISB, this segment is mandatory.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>		<u>Attributes</u>
Must Use ITD06	446	Terms Net Due Date <i>Net Due Date</i>		O DT 6/6
ITD09	388	Terms Deferred Due Date <i>Electronic Funds Transfer Due Date</i>		O DT 6/6
		<i>For GISB, this element is business conditional.</i>		
ITD11	342	Percent of Invoice Payable		X R 1/5
		<i>For GISB, when Electronic Funds Transfer Due Date is sent in ITD09, send '100' in ITD11.</i>		

Segment: **N1** Name
Position: 100
Loop: N1
Level: Heading
Usage: Optional
Max Use: 1
Notes: *For GISB, this segment is mandatory.*

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use N101	98	Entity Identifier Code	M	ID 2/2
		<i>Refer to "N1 Segment (Heading)" table for usage and values.</i>		
Must Use N103	66	Identification Code Qualifier	X	ID 1/2
		<i>Refer to "N1 Segment (Heading)" table for usage and values.</i>		
Must Use N104	67	Identification Code	X	AN 2/17
		<i>Refer to "N1 Segment (Heading)" table for usage and values.</i>		
		<i>Service Requester, Payee, Billable Party (Payer), Remittance Address</i>		

Segment: **N3** Address Information
Position: 120
Loop: N1
Level: Heading
Usage: Optional
Max Use: 2
Notes: *This segment is used to specify the remittance address.*

For GISB, this segment is sender's option.

Data Element Summary

Ref.	Data			
<u>Des.</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>	
Must Use N301	166	Address Information <i>Remittance Address</i>	M	AN 1/35
N302	166	Address Information <i>Remittance Address</i>	O	AN 1/35

Segment: **N4** Geographic Location
Position: 130
Loop: N1
Level: Heading
Usage: Optional
Max Use: 1
Notes: *This segment is used to specify the remittance address.*

For GISB, this segment is sender's option.

Data Element Summary

Ref.	Data		Attributes
<u>Des.</u>	<u>Element</u>	<u>Name</u>	
N401	19	City Name	O AN 2/30
N402	156	State or Province Code	O ID 2/2
N403	116	Postal Code	O ID 3/9
N404	26	Country Code	O ID 2/3

Segment: **REF** Reference Numbers
Position: 140
Loop: N1
Level: Heading
Usage: Optional
Max Use: 12
Notes: *For GISB, this segment is business conditional.*

Data Element Summary

Ref.	Data				<u>Attributes</u>
<u>Des.</u>	<u>Element</u>	<u>Name</u>			
Must Use REF01	128	Reference Number Qualifier			M ID 2/2
		EM	Electronic Payment Reference Number		
Must Use REF02	127	Reference Number			X AN 1/30
			Electronic Funds Transfer Address		

Segment: **HL** Hierarchical Level
Position: 010
Loop: HL
Level: Detail
Usage: Mandatory
Max Use: 1

Data Element Summary

	<u>Ref.</u>	<u>Data</u>	<u>Element</u>	<u>Name</u>	<u>Attributes</u>
Must Use	HL01	628		Hierarchical ID Number <i>Sequential line item number</i>	M AN 1/12
Must Use	HL03	735		Hierarchical Level Code CH Contractholder <i>Service Requester Level</i>	M ID 1/2

Segment: **ITA** Allowance, Charge or Service
Position: 180
Loop: ITA
Level: Detail
Usage: Optional
Max Use: 1
Notes: *For GISB, this segment is mandatory.*

Data Element Summary

Ref.	Data			Attributes
<u>Des.</u>	<u>Element</u>	<u>Name</u>		
Must Use	ITA01	248	Allowance or Charge Indicator	M ID 1/1
		A	Allowance	
		C	Charge	
Must Use	ITA04	331	Allowance or Charge Method of Handling Code	M ID 2/2
		ZZ	Mutually Defined	
Must Use	ITA05	341	Allowance or Charge Number	O AN 1/16
			<i>Line Number</i>	
Must Use	ITA07	360	Allowance or Charge Total Amount	O N2 1/9
			<i>Service Requester Level Charge/Allowance Amount</i>	
	ITA13	352	Description	X AN 1/80
			<i>Service Requester Level Adjustment Type</i>	
			<i>For GISB, this element is sender's option.</i>	
		NET	Net	
		RES	Restatement	
		REV	Reversal	
Must Use	ITA14	150	Special Charge or Allowance Code	X ID 3/3
			<i>Service Requester Level Charge/Allowance Amount Descriptor</i>	
		LPC	Late payment charge	
			<i>Interest Charges</i>	
		PRB	Prior Balance	
			<i>Imbalance Charges</i>	
		RFD	Refund	
			<i>Gas Research Institute Refunds</i>	

Segment: **DTM** Date/Time/Period
Position: 190
Loop: ITA
Level: Detail
Usage: Optional
Max Use: 1
Notes: For GISB, this segment is sender's option.

Data Element Summary

Ref.	Data			Attributes
<u>Des.</u>	<u>Element</u>	<u>Name</u>		
Must Use	DTM01	374	Date/Time Qualifier	M ID 3/3
		007	Effective	
Must Use	DTM06	1250	Date Time Period Format Qualifier	X ID 2/3
		CM	Date in Format CCYYMM	
		D8	Date Expressed in Format CCYYMMDD	
		RD5	Range of Years and Months Expressed in Format CCYYMM-CCYYMM <i>ANSI Approved in Version 3060</i>	
		RD8	Range of Dates Expressed in Format CCYYMMDD-CCYYMMDD	
Must Use	DTM07	1251	Date Time Period <i>Charge/Allowance Period</i>	X AN 1/35

Segment: **TDS** Total Monetary Value Summary
Position: 010
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1

Data Element Summary

Ref.	Data	Attributes
Des.	Element Name	
Must Use TDS01	361 Total Invoice Amount <i>Invoice Total Amount</i>	M N2 1/10

Segment: **CTT** Transaction Totals
Position: 110
Loop:
Level: Summary
Usage: Optional
Max Use: 1
Notes: *For GISB, this segment is mandatory.*

Data Element Summary

Ref.	Data	Attributes
Des.	Element Name	
Must Use CTT01	354 Number of Line Items <i>The count of the HL loops.</i>	M N0 1/6

Segment: **SE** Transaction Set Trailer
Position: 120
Loop:
Level: Summary
Usage: Mandatory
Max Use: 1

Data Element Summary

Ref.	Data	Attributes
Des.	Element Name	
Must Use SE01	96 Number of Included Segments	M N0 1/10
Must Use SE02	329 Transaction Set Control Number	M AN 4/9