Via email and posting

July 7, 2020

**TO:** NAESB Board of Directors, Executive Committee (EC) Members, EC Alternates, NAESB Members, NAESB Advisory Council, and Invited Guests

**FROM:** Rae McQuade, NAESB President

**RE:** Announcement of the NAESB Board of Directors Status Update Conference Call – July 30, 2020

Dear Board Members, EC Members, EC Alternates, NAESB Members, NAESB Advisory Council and invited guests,

As you know, Michael Desselle, Chairman of the NAESB Board of Directors, canceled the April 23, 2020 Board of Directors meeting in response to the Coronavirus (COVID-19) pandemic. As a result, we have several items that we will need to review and will require a vote during our September 3, 2020 Board of Directors conference call. In an effort to ensure that we are able to address all of the items slated for the meeting within our normal allotted time and to provide an update concerning the many activities we have underway since the beginning of the year, NAESB has scheduled a Board of Directors Status Update Conference Call to take place on Thursday, July 30, 2020 from 10:00 am to 11:30 am Central.

The list of discussion topics/updates and any work papers will be made available shortly. During the conference call, we plan to discuss our current accomplishments, our financials and membership status, the status of our standards development work and the activities of our board committees. We will also provide a preview of the items that will require a vote during our September 3, 2020 Board of Directors conference call*. As the purpose of the conference call is to provide a status update of the current activities and no formal action by the Board is scheduled to take place, a quorum of Directors is unnecessary*. However, we are still requesting that you please RSVP your intention to participate at your earliest convenience (vthomason@naesb.org, naesb@naesb.org, 713-356-0060). The conference call has been scheduled for an hour and a half but may end earlier.

We appreciate your continued support of NAESB and wish everyone the best in these unusual times.

Best Regards,