**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Retail Markets Quadrant (RMQ) Members, and other Interested Industry Parties

**FROM:** Elizabeth Mallett, NAESB Deputy Director

**RE:** Joint NAESB RMQ and WEQ Business Practices Subcommittees (BPS) Conference Call – November 30, 2021

**DATE:** October 29, 2021

Dear NAESB RMQ and WEQ BPS Participants and other Interested Parties,

As previously announced, the joint RMQ/WEQ BPS has scheduled a meeting for Tuesday, November 30, 2021 from 10:00 AM to 12:00 PM Central.  During the meeting, the participants will continue to discuss 2021 RMQ Annual Plan Item 2.b/2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC. The agenda for this meeting is on the following page.

*The chairs of the subcommittee have requested that all participants submit example REC invoices with any proprietary information deleted prior to the call.*

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Elizabeth Mallett

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**Tuesday, November 30, 2021 from 10:00 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Available Meeting Minutes
1. Discuss 2021 RMQ Annual Plan Item 2.b/ 2021 WEQ Annual Plan Item 6.b.ii – Develop technical implementation business practice standards to support automation of the current REC creation, accounting and retirement processes for voluntary markets consistent with the Base Contract for Sale and Purchase of REC
2. Discuss Work Plan and Meeting Schedule
3. Next Steps
4. Adjourn