**TO:** NAESB Wholesale Electric Quadrant (WEQ) Members, Wholesale Gas Quadrant (WGQ) Members, and posted other Interested Industry Parties

**FROM:** Elizabeth Mallett and Caroline Trum, NAESB Deputy Directors

**RE:** Conference Call of the NAESB RMQ and WEQ Business Practices Subcommittees – December 4, 2019

**DATE:** November 7, 2019

Dear NAESB RMQ and WEQ Business Practices Subcommittee (BPS) Participants and other Interested Parties,

During the October RMQ and WEQ Executive Committee meetings, the RMQ BPS and WEQ BPS were jointly assigned 2019 RMQ Annual Plan Item 7.b and 2019 WEQ Annual Plan Item 7.b.ii to develop a standard contract to improve and automate the current voluntary Renewable Energy Certificate (REC) creation, accounting, and retirement processes. To kick-off these efforts, a joint RMQ BPS and WEQ BPS meeting has been scheduled for Wednesday, December 4, 2019 from 2:00 – 3:00 PM Central. During the meeting, a review of the NAESB joint standards development process and voluntary REC process will be provided, and the participants will begin discussing the jointly assigned annual plan items.

As with all NAESB subcommittees, participation in these subcommittees is open to anyone wishing to participate or monitor. Individual non-members wishing to participate in a NAESB committee, subcommittee, or task force meeting must first register for the meeting and submit a meeting attendance fee.  The meeting participation fee, either by phone or in person, is $100 for meetings/conference calls of 4 hours or less and $300 for meetings/conference calls lasting more than 4 hours.  As an alternative, individual non-members may pay an annual (12 consecutive months) subcommittee/task force fee of $1000 (specific to a single subcommittee/task force) in lieu of the non-member individual meeting participation fee.  The annual subcommittee/task force fee will allow an individual non-member to participate in the single subcommittee/task force meetings/conference calls for a period of 12 consecutive months.  Please note that registration for the meetings is on an individual basis and does not extend to other employees from the same company.  Non-members wishing to follow the project may view the “NAESB Current Committee Activities” webpage (<http://www.naesb.org/committee_activities.asp>) for information on future meetings.

If you have any questions about participation on the subcommittees, please do not hesitate to contact the NAESB office at any time. All participants are encouraged to read the NAESB Antitrust and Other Meeting Policies prior to the start of the meeting. The statement can be viewed at the following link: <http://www.naesb.org/misc/antitrust_guidance.doc>.

With Best Regards,

Elizabeth Mallett, Esq.

**NORTH AMERICAN ENERGY STANDARDS BOARD**

**Joint RMQ/WEQ Business Practices Subcommittee**

**Conference Call with Webcasting**

**December 4, 2019 –2:00 PM to 3:30 PM Central**

**DRAFT AGENDA**

1. Welcome and Administrative Item

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda

1. Review of NAESB Joint Standards Development Process
2. Overview of the Voluntary Renewable Energy Certificate (REC) Process
3. Discuss 2019 RMQ Annual Plan Item 7.b and 2019 WEQ Annual Plan Item 7.b.ii – Develop a standard contract to improve and automate the current voluntary REC creation, accounting, and retirement processes
4. Discuss Next Steps and Future Meetings
5. Adjourn