##### via posting

**TO:** NAESB Wholesale Electric Quadrant (WEQ) and Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants and Interested Parties

**FROM:** Caroline Trum, Director, Wholesale Electric Quadrant

**RE:** Joint WEQ and RMQ BPS Meeting – February 7, 2024

**DATE:** January 23, 2024

Dear NAESB WEQ and RMQ BPS Participants and Interested Parties,

A joint WEQ and RMQ BPS meeting will be held on Wednesday, February 7, 2024 from 10:00 AM – 11:30 AM Central to begin addressing Standards Request R24001. Jointly submitted by the U.S. Department of Energy (U.S. DoE) and ICF Consulting, the request proposes NAESB develop a standardized pro forma distribution services contract for distributed energy resource (DER) aggregations. During the meeting, participants will review the request as well as the U.S. DoE Standard Distribution Services Contract White Paper and start discussions on the development of a model contract. The agenda for the meeting can be found on the next page. The request and white paper can be accessed through the following links:

* Standards Request R24001: <https://naesb.org/pdf4/r24001.docx>
* Attachment – U.S. DoE Standard Distribution Services Contract White Paper: <https://naesb.org/pdf4/R24001_attachment.docx>

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB. Consistent with the NAESB non-member meeting participation [policy](http://www.naesb.org/pdf4/naesb_web_site_faq.pdf), non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Caroline Trum

**WHOLESALE ELECTRIC QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ and RMQ Business Practices Subcommittees**

**Conference Call**

**February 7, 2024 – 10:00 AM to 11:30 AM Central**

**DRAFT AGENDA**

1. Welcome

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda

1. Review Standards Request R24001 and the U.S. DoE Standard Distribution Services Contract White Paper
2. Discuss Development of a Model Contract
3. Identify Next Steps and Action Items
4. Discuss Future Meetings
5. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.