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**TO:** NAESB Wholesale Electric Quadrant (WEQ) and Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants and Interested Parties

**FROM:** Caroline Trum, Director, Wholesale Electric Quadrant

**RE:** Joint WEQ and RMQ BPS Meeting – March 12, 2024

**DATE:** February 12, 2024

Dear NAESB WEQ and RMQ BPS Participants and Interested Parties,

A joint WEQ and RMQ BPS meeting will be held on Tuesday, March 12, 2024 from 1:00 PM – 4:00 PM Central to continue addressing Standards Request 24001. Submitted jointly by the U.S. Department of Energy (DoE) the request proposes NAESB develop a standardized distribution services contract for distributed energy resource (DER) aggregations. During the meeting, the participants will review the distribution services contract framework included as part of the U.S. DoE Standard Distribution Services Contract White Paper and begin to discuss the drafting of model terms and conditions for a standardized contract. The agenda for the meeting can be found on the next page. The request and white paper can be accessed through the following links:

* Standards Request R24001: <https://naesb.org/pdf4/r24001.docx>
* Attachment – U.S. DoE Standard Distribution Services Contract White Paper: <https://naesb.org/pdf4/R24001_attachment.docx>

As discussed during the kick-off meeting on February 7, 2024, the joint WEQ and RMQ BPS co-chairs have requested interested parties provide contract examples to assist in identifying terms and conditions currently used by the industry as well as any other contracting related work papers or documentation. Additionally, the co-chairs have asked wholesale electric market participants to provide information regarding any DER aggregations that are currently participating at the wholesale and retail level and the types of data that would be beneficial to support coordination and enhance visibility into distribution systems. Any contract examples, comments, work papers, or other documentation should be submitted to the NAESB office via email (naesb@naesb.org) by Friday, March 8, 2024. All submitted documents will be posted to the WEQ and RMQ BPS pages of the NAESB website for the meeting.

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB. Consistent with the NAESB non-member meeting participation [policy](http://www.naesb.org/pdf4/naesb_web_site_faq.pdf), non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

Caroline Trum

**WHOLESALE ELECTRIC QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ and RMQ Business Practices Subcommittees**

**Conference Call**

**March 12, 2024 – 1:00 PM to 4:00 PM Central**

**DRAFT AGENDA**

1. Welcome
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
	+ February 7, 2024
1. Review the U.S. DoE Standard Distribution Services Contract White Paper’s Proposed Contract Framework
2. Review Industry Submitted Contract Examples, White Papers, and Other Documentation
3. Discuss Development of Standardized Terms and Conditions
4. Identify Next Steps and Action Items
5. Discuss Future Meetings
* Tuesday, April 30, 2024 from 1:00 PM – 4:00 PM Central
1. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.