##### via posting

**TO:** NAESB Wholesale Electric Quadrant (WEQ), Wholesale Gas Quadrant (WGQ), Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants, NAESB Advisory Council, NAESB Gas-Electric Harmonization (GEH) Forum Participants and Interested Parties

**FROM:** The NAESB Office

**RE:** Joint WEQ, WGQ, and RMQ BPS Meeting – January 31, 2024

**DATE:** December 29, 2023

Dear GEH Forum Participants, and Interested Parties,

You are receiving this notice as a non-member that participated in the 2022-2023 NAESB GEH Forum effort. A joint WEQ, WGQ, and RMQ BPS meeting will be held on Wednesday, January 31, 2024 from 1:00 – 4:00 PM Central to address 2024 WEQ Annual Plan Item 6 / 2024 WGQ Annual Plan Item 4 / 2024 RMQ Annual Plan Item 3 – Gas-Electric Market Coordination. As directed by the NAESB Board of Directors, the joint subcommittees are to review and modify the NAESB Gas/Electric Coordination Business Practice Standards and any corresponding standards to improve communication among the operators of production facilities (producers, gatherers, processors) and pipeline and storage facilities and the timely dissemination of this coordinated communication from the these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers (i.e., Local Distribution Companies) as needed to enhance situational awareness during extreme cold weather events without endangering sensitive commercial information. This includes business practice standards for the communication of (1) information about operational issues (e.g. location, estimated duration of outage) to and from BAs, LDCs, and shippers in anticipation of critical notices, OFOs or force majeure notices during extreme weather and (2) aggregated volume data or confirmed scheduled quantities for key upstream receipt points on the pipeline system during extreme cold weather events.

The NAESB Board of Directors identified a 2nd Quarter, 2024 completion date, and the joint WEQ, WGQ, and RMQ BPS have scheduled a kick-off meeting for January 31, 2024. The joint subcommittees plan to hold additional meetings on the following dates to begin addressing the effort:

• Thursday, February 15, 2024 from 1:00 – 4:00 PM Central

• Thursday, February 29, 2024 from 1:00 – 4:00 PM Central

• Tuesday, March 5, 2024 from 1:00 – 4:00 PM Central

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB; however, consistent with the NAESB meeting policies, non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>. If you are interested in participating in this standards development effort, please contact the NAESB office concerning membership and other options for participation. If you believe your company is a member of NAESB, and you received this notice in error, please let us know.

Ahead of the January 31, 2024 meeting, the joint WEQ, WGQ, and RMQ BPS chairs invite participants to submit proposals to modify or expand the NAESB Gas/Electric Coordination Business Practice Standards, including draft standards language. As requested by the joint subcommittee chairs, proposals should address improving communications among the operators of production facilities and pipeline and storage facilities and/or disseminating this coordinated communication from these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers to enhance situational awareness during extreme cold weather events. Any submitted documents will be posted as work papers and reviewed during the January 31, 2024 meeting. **All contributions should be submitted to the NAESB office (naesb@naesb.org) no later than Thursday, January 25, 2024.**

For your convenience, the NAESB Gas/Electric Coordination Business Practice Standards are posted as a work paper for the January 31, 2024 meeting. Non-members wishing to submit proposals for draft standards language can contact the NAESB office (713-356-0060 or naesb@naesb.org) for information on how to review the work paper: <https://www.naesb.org/member_login_check.asp?doc=weq_wgq_rmq_bps013123w1.docx>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

The NAESB Office

**WHOLESALE ELECTRIC QUADRANT**

**WHOLESALE GAS QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ/WGQ/RMQ Business Practices Subcommittees**

**Conference Call**

**January 31, 2024 – 1:00 PM to 4:00 PM Central**

**DRAFT AGENDA**

1. Welcome
* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
1. Discuss 2024 WEQ Annual Plan Item 6 / 2024 WGQ Annual Plan Item 4 / 2024 RMQ Annual Plan Item 3 – Gas-Electric Market Coordination:
* *Review and modify the Gas / Electric Coordination Business Practice Standards and any corresponding standards to improve communication among the operators of production facilities (producers, gatherers, processors) and pipeline and storage facilities and the timely dissemination of this coordinated communication from the these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers (i.e., Local Distribution Companies) as needed to enhance situational awareness during extreme cold weather events without endangering sensitive commercial information*
	+ *Develop and/or modify business practice standards for the communication of information about operational issues (e.g. location, estimated duration of outage) to and from BAs, LDCs, and shippers in anticipation of critical notices, OFOs or force majeure notices during extreme weather*
	+ *Develop and/or modify business practice standards for the communication of aggregated volume data or confirmed scheduled quantities for key upstream receipt points on the pipeline system during extreme cold weather events without endangering sensitive commercial information*
1. Review Industry Submitted Work Papers
2. Identify Next Steps and Action Items
3. Discuss Future Meetings
* Thursday, February 15, 2024 from 1:00 – 4:00 PM Central
* Thursday, February 29, 2024 from 1:00 – 4:00 PM Central
* Tuesday, March 5, 2024 from 1:00 – 4:00 PM Central
1. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.