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**TO:** NAESB Wholesale Electric Quadrant (WEQ), Wholesale Gas Quadrant (WGQ), Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants, NAESB Advisory Council, NAESB Gas-Electric Harmonization (GEH) Forum Participants and Interested Parties

**FROM:** NAESB

**RE:** Joint WEQ, WGQ, and RMQ BPS Meeting – February 15, 2024

**DATE:** February 5, 2024

Dear NAESB WEQ/WGQ/RMQ BPS Participants, NAESB Advisory Council, NAESB GEH Forum Participants, and Interested Parties,

As previously announced, a joint WEQ, WGQ, and RMQ BPS meeting will be held on Thursday, February 15, 2024 from 1:00 – 4:00 PM Central to address 2024 WEQ Annual Plan Item 6 / 2024 WGQ Annual Plan Item 4 / 2024 RMQ Annual Plan Item 3 – Gas-Electric Market Coordination. Per the annual plan items adopted by the NAESB Board of Directors, the joint subcommittees are to review and modify the NAESB Gas/Electric Coordination Business Practice Standards and any corresponding standards to improve communication among the operators of production facilities (producers, gatherers, processors) and pipeline and storage facilities and the timely dissemination of this coordinated communication from the these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers (i.e., Local Distribution Companies) as needed to enhance situational awareness during extreme cold weather events.

During the meeting on January 31, 2024, a number of action items were identified to provide additional information regarding topics of discussion, including the availability of locational/geographic information, underperforming receipt point data, forecasting information, and the content of current operational flow orders and critical notices. Additionally, participants were specifically requested to provide feedback concerning what information or advanced notices from upstream facilities would be valuable for operations and any thoughts on how that information could be practically collected and provided.

Additional meetings of the joint WEQ, WGQ, and RMQ BPS are scheduled for:

* Thursday, February 29, 2024 from 1:00 – 4:00 PM Central
* Tuesday, March 5, 2024 from 1:00 – 4:00 PM Central

The agenda for the February 29, 2024 meeting will be made available following the February 15, 2024 meeting. The leadership of the joint subcommittees will work with the NAESB office to schedule additional meetings as needed.

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB. Consistent with the NAESB non-member meeting participation [policy](http://www.naesb.org/pdf4/naesb_web_site_faq.pdf), non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>.

Best Regards,

NAESB Office

**WHOLESALE ELECTRIC QUADRANT**

**WHOLESALE GAS QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ/WGQ/RMQ Business Practices Subcommittees**

**Conference Call**

**February 15, 2024 – 1:00 PM to 4:00 PM Central**

**DRAFT AGENDA**

1. Welcome

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Meeting Minutes

1. Review Industry Submitted Presentations, Comments, and Work Papers
2. Continue to Discuss 2024 WEQ Annual Plan Item 6 / 2024 WGQ Annual Plan Item 4 / 2024 RMQ Annual Plan Item 3 – Gas-Electric Market Coordination:

* *Review and modify the Gas / Electric Coordination Business Practice Standards and any corresponding standards to improve communication among the operators of production facilities (producers, gatherers, processors) and pipeline and storage facilities and the timely dissemination of this coordinated communication from the these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers (i.e., Local Distribution Companies) as needed to enhance situational awareness during extreme cold weather events without endangering sensitive commercial information*
  + *Develop and/or modify business practice standards for the communication of information about operational issues (e.g. location, estimated duration of outage) to and from BAs, LDCs, and shippers in anticipation of critical notices, OFOs or force majeure notices during extreme weather*
  + *Develop and/or modify business practice standards for the communication of aggregated volume data or confirmed scheduled quantities for key upstream receipt points on the pipeline system during extreme cold weather events without endangering sensitive commercial information*

1. Identify Next Steps and Action Items
2. Discuss Future Meetings

* Thursday, February 29, 2024 from 1:00 – 4:00 PM Central
* Tuesday, March 5, 2024 from 1:00 – 4:00 PM Central

1. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.