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**TO:** NAESB Wholesale Electric Quadrant (WEQ), Wholesale Gas Quadrant (WGQ), Retail Markets Quadrant (RMQ) Business Practices Subcommittees (BPS) Participants, NAESB Advisory Council, NAESB Gas-Electric Harmonization (GEH) Forum Participants and Interested Parties

**FROM:** NAESB

**RE:** Joint WEQ, WGQ, and RMQ BPS Meeting – April 5, 2024

**DATE:** March 28, 2024

Dear NAESB WEQ/WGQ/RMQ BPS Participants, NAESB Advisory Council, NAESB GEH Forum Participants, and Interested Parties,

As previously announced, a joint WEQ, WGQ, and RMQ BPS meeting will be held on Friday, April 5, 2024 from 9:00 AM – 12:00 PM Central to continue addressing 2024 WEQ Annual Plan Item 6 / 2024 WGQ Annual Plan Item 4 / 2024 RMQ Annual Plan Item 3 – Gas-Electric Market Coordination. Per the annual plan items adopted by the NAESB Board of Directors, the joint subcommittees are to review and modify the NAESB Gas/Electric Coordination Business Practice Standards and any corresponding standards to improve communication among the operators of production facilities (producers, gatherers, processors) and pipeline and storage facilities and the timely dissemination of this coordinated communication from the these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers (i.e., Local Distribution Companies) as needed to enhance situational awareness during extreme cold weather events.

During the meeting on March 11, 2024, participants discussed a scenario-based, communication gap analysis as well as several proposals for standards development, including communication protocols to provide notice of weather conditions that could impact or are impacting upstream natural gas production, processing, and gathering, enhanced granularity of locational information provided in critical notices, and centralized posting of gas-electric coordination information by interstate pipelines. For the next meeting, the chairs have asked participants provide additional proposals for standards development and/or potential draft standards language.

Please note that the next meeting of the joint WEQ, WGQ, and RMQ BPS is scheduled for Friday, April 12, 2024 from 9:00 AM – 12:00 PM Central. An agenda for this meeting will be made available following the April 5, 2024 meeting.

As with all NAESB meetings, this meeting is open to any interested party regardless of membership status within NAESB. Consistent with the NAESB [non-member meeting participation policy](http://www.naesb.org/pdf4/naesb_web_site_faq.pdf), non-members must register through the following hyperlink and pay the non-member meeting participation fee: <https://naesb.org/committee_activities.asp>

All participants are encouraged to read the NAESB Antitrust and Other Meetings Policies prior to the meeting: <http://www.naesb.org/misc/antitrust_guidance.doc>. Unless otherwise requested, NAESB members participating in the meeting will be added to the subcommittee distribution list and receive future meeting announcements.

Best Regards,

NAESB Office

**WHOLESALE ELECTRIC QUADRANT**

**WHOLESALE GAS QUADRANT**

**RETAIL MARKETS QUADRANT**

**Joint WEQ/WGQ/RMQ Business Practices Subcommittees**

**Conference Call**

**April 5, 2024 – 9:00 AM to 12:00 PM Central**

**DRAFT AGENDA**

1. Welcome

* [Antitrust and Other Meeting Policies](http://www.naesb.org/misc/antitrust_guidance.doc)
* Introduction of Attendees
* Adoption of Agenda
* Adoption of Meeting Minutes

1. Review any New Comments or Work Papers
2. Status Update on Work Papers Under Development

* Joint BPS Chairs’ Scenario Based Communication Gap Analysis Work Paper
* ISO/RTO and Pipeline Work Paper
* LDC, End-User, and Pipeline Forecast Information Sharing Work Paper
* ISO/RTO and Upstream Natural Gas Parties Communication Work Paper

1. Continue to Discuss 2024 WEQ Annual Plan Item 6 / 2024 WGQ Annual Plan Item 4 / 2024 RMQ Annual Plan Item 3 – Gas-Electric Market Coordination:

* *Review and modify the Gas / Electric Coordination Business Practice Standards and any corresponding standards to improve communication among the operators of production facilities (producers, gatherers, processors) and pipeline and storage facilities and the timely dissemination of this coordinated communication from the these facilities to and from relevant natural gas infrastructure entities, BAs, shippers, and end-use customers (i.e., Local Distribution Companies) as needed to enhance situational awareness during extreme cold weather events without endangering sensitive commercial information*
  + *Develop and/or modify business practice standards for the communication of information about operational issues (e.g. location, estimated duration of outage) to and from BAs, LDCs, and shippers in anticipation of critical notices, OFOs or force majeure notices during extreme weather*
  + *Develop and/or modify business practice standards for the communication of aggregated volume data or confirmed scheduled quantities for key upstream receipt points on the pipeline system during extreme cold weather events without endangering sensitive commercial information*

1. Identify Next Steps and Action Items
2. Discuss Future Meetings

* Friday, April 12, 2024 from 9:00 AM – 12:00 PM Central

1. Adjourn

Antitrust and Other Meeting Policies

Antitrust guidelines direct meeting participants to avoid discussion of topics or behavior that would result in anticompetitive behavior including: restraint of trade and conspiracies to monopolize, unfair or deceptive business acts or practices, price discriminations, division of markets, allocation of production, imposition of boycotts, and exclusive dealing arrangements.

Any views, opinions or positions presented or discussed by meeting participants are the views of the individual meeting participants and their organizations. Any such views, opinions or positions are not the views, positions or opinions of NAESB, the NAESB Board of Directors, or any NAESB Committee or Subcommittee, unless specifically noted otherwise.

As it is not the purpose of the meeting to discuss any antitrust topics, if anyone believes we are straying into improper areas, please let us know and we will redirect the conversation.

Participants recording any portion of a NAESB meeting or conference call are reminded that federal and state statutes mandate various disclosure and consent requirements. It is NAESB’s policy that participants comply with all applicable state and federal statutes related to the recording of conversations. As a courtesy to the meeting attendees, anyone taping a meeting should announce that they are doing so in the meeting before beginning the recording.

Participants should understand that NAESB meetings are open to any interested party, who may or may not declare themselves present when attending by phone/web cast.

Participants are advised to review the NAESB Intellectual Property Rights Policy Concerning Contributions and Comments.