**TO:** NAESB WGQ Information Requirements Subcommittee Participants

 NAESB WGQ Technical Subcommittee Participants

 Posting for Interested Industry Participants

**FROM:** Rachel Hogge, Chair, NAESB WGQ Information Requirements Subcommittee

 Kim Van Pelt, Chair, NAESB WGQ Technical Subcommittee

**RE:** **Agenda** – NAESB WGQ Joint Information Requirements / Technical Subcommittees Meeting

**DATE:** August 27, 2019

**NAESB WGQ Joint Information Requirements / Technical Subcommittees**

**Conference Call and Webcast also available**

**Date / Time: September 3, 2019 10:30am – 4:00pm CCT**

 **September 4, 2019 10:30am – 2:00pm CCT**

**Host: Houston, TX**

 **Location: Enbridge (U.S.) Inc.**

5400 Westheimer Court

 Houston, TX 77056

 Contact: Marcy McCain

 (713) 627-4738 or Marcy.McCain@enbridge.com

**NOTE: For security purposes, please advise the NAESB Office if you plan to attend so that a list can be provided to the host company.**

Discussion, Q&A, and a balanced vote for each item – as time permits and in the order that best utilizes the subcommittees’time.

1. **Administrative:**

Welcome and Introductions

Anti-trust Guidelines (<http://www.naesb.org/misc/antitrust_guidance.dom>)

Adoption of Agenda

Approval of Prior Meeting Minutes

1. **Minor Corrections / Errata**

Time provided to address any minor correction requests submitted **prior to August 28, 2019.**

* **MC19014 Kinder Morgan Inc.**

**Request:** Modify the EDI Usage Note for ‘Upstream/Downstream Idenfication Code and add two new data elements ‘Imbalance Period’ and ‘Route’ to the Allocation Transaction Type Matrix for Transaction Types 14R, 14D, 15R and 15D in NAESB WGQ Standard No. 2.4.3 – Allocations data set.

1. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**

* **R17008 Aquilon Energy**

**Request:** Convert the NAESB WGQ Invoice, Allocation and imbalance datasets to XML

(Relevant Minutes: BPS: 10/19/17, 1/4/18, 4/1/18, 4/12/18; IR/Tech: 7/18-19/18, 9/4-5/18, 10/9-10/18, 12/11-12/18, 2/6-7/19, 3/26-27/19, 4/9-10/19, 6/12/19)

* **R19011 Multiple Pipelines**

**Request:** Review and modify, as necessary, the EDI data set structure of NAESB WGQ Standard Nos. 3.4.1 (Transportation/Sales Invoice), 3.4.4 (Service Requester Level Charge/Allowance Invoice), and 2.4.4 (Shipper Imbalance) to ensure the data sets comly with the hierarchical structure of the 811 ASC x12 data set and can be successfully used by Trading Partners.

1. **Other Business**
2. **Next Meeting Dates and Location**
3. **Adjourn**