**1. RECOMMENDED ACTION: EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Accept as requested | X | Change to Existing Practice |
| X | Accept as modified below |  | Status Quo |
|  | Decline |  |  |

**2. TYPE OF DEVELOPMENT/MAINTENANCE**

|  |  |
| --- | --- |
| **Per Request:** | **Per Recommendation:** |
|  | Initiation |  | Initiation |
| X | Modification | X | Modification |
|  | Interpretation |  | Interpretation |
|  | Withdrawal |  | Withdrawal |
|  |  |  |  |
| X | Principle | X | Principle |
| X | Definition | X | Definition |
| X | Business Practice Standard | X | Business Practice Standard |
|  | Document |  | Document |
|  | Data Element |  | Data Element |
|  | Code Value |  | Code Value |
|  | X12 Implementation Guide |  | X12 Implementation Guide |
|  | Business Process Documentation |  | Business Process Documentation |

**3. RECOMMENDATION**

**SUMMARY:**

The RMQ Business Practices Subcommittee (BPS) submits this Recommendation in response to RMQ 2016 Annual Plan Item No. 1.m – review Books 1, 2, and 4 to expand the applicability to the non-competitive market. To respond to the Annual Plan Item, the phrase “electric and natural gas service” was added to several Model Business Practices indicating applicability to any service provided by a Distribution Company. In addition, during the review, some other needed changes were identified and made. A separate Attachment is provided to this recommendation for each of the Books reviewed. Only the sections containing revisions are shown in the Attachments.

**Recommended Standards:**

Attachment 1 contains the proposed revisions to Book 1 – Market Participant Interactions <https://www.naesb.org/member_login_check.asp?doc=retail_2016_api_1m_rec_attach1.docx>

Attachment 2 contains the proposed revisions to Book 2 – Creditworthiness <https://www.naesb.org/member_login_check.asp?doc=retail_2016_api_1m_rec_attach2.docx>

Attachment 3 contains the proposed revisions to Book 4 – Dispute Resolution <https://www.naesb.org/member_login_check.asp?doc=retail_2016_api_1m_rec_attach3.docx>

**4. SUPPORTING DOCUMENTATION**

1. **Description of Request:**

RMQ 2016 Annual Plan Item No. 1.m – Books 1, 2, and 4 – Review to expand the applicability to the non-competitive market.

**b. Description of Recommendation:**

To respond to the Annual Plan Item, the phrase “electric and natural gas service” was added to several Model Business Practices indicating applicability to any service provided by a Distribution Company. In addition, during the review, some other needed changes were identified and made.

**c. Business Purpose:**

See above

1. **Commentary/Rationale of Subcommittee(s)/Task Force(s):**

All three Books were reviewed by BPS at the April 26, 2016 Face-to-face Meeting and the Minutes of the meeting are posted on the NAESB website. At the April 26, 2016 meeting, the proposed revisions to Book 1, 2, and 4 were unanimously voted out of Subcommittee by a vote of 2 In Favor, 0 Opposed and 0 Abstentions.