**1. RECOMMENDED ACTION: EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Accept as requested | X | Change to Existing Practice |
|  | Accept as modified below |  | Status Quo |
|  | Decline |  |  |

**2. TYPE OF DEVELOPMENT/MAINTENANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Per Request:** | | **Per Recommendation:** | |
|  | Initiation |  | Initiation |
| X | Modification | X | Modification |
|  | Interpretation |  | Interpretation |
|  | Withdrawal |  | Withdrawal |
|  |  |  |  |
|  | Principle |  | Principle |
|  | Definition |  | Definition |
| X | Business Practice Standard | X | Business Practice Standard |
|  | Document |  | Document |
|  | Data Element |  | Data Element |
|  | Code Value |  | Code Value |
|  | X12 Implementation Guide |  | X12 Implementation Guide |
|  | Business Process Documentation |  | Business Process Documentation |

**3. RECOMMENDATION**

**SUMMARY:**

The Joint Business Practices Subcommittee (BPS) and DSM-EE Task Force submit this Recommendation in response to 2017 Retail Annual Plan Item 6. During discussions to modify Book 24 – Enrollment, Drop and Account Information Change in non-registration Agent marketplaces a gap was discovered regarding interval and non-interval usage. This gap was corrected in Book 24. However, it was necessary to re-open Book 27 – Enrollment, Drop and Account Information Change in a Registration Agent Marketplace to fix the gap there. The Model Business Practices in this Recommendation are intended to fill the gap in Book 27.

**Recommended Standards:**

See Attachment – Book 27 Model Business Practices: <https://www.naesb.org/member_login_check.asp?doc=retail_2017_api_6_rec_attach.docx>

**4. SUPPORTING DOCUMENTATION**

**a. Description of Request:**

2017 Retail Annual Plan Item 6 – Book 27 – Enrollment, Drop and Account Information Change for Demand Response Programs in a Registration Agent Marketplace

1. Develop Model Business Practices to include interval usage and non-interval usage.

**b. Description of Recommendation:**

The Joint Business Practices Subcommittee (BPS) and DSM-EE Task Force submit this Recommendation in response to 2017 Retail Annual Plan Item 6. During discussions to modify Book 24 – Enrollment, Drop and Account Information Change in non-registration Agent marketplaces a gap was discovered regarding interval and non-interval usage. This gap was corrected in Book 24. However, it was necessary to re-open Book 27 – Enrollment, Drop and Account Information Change in a Registration Agent Marketplace to fix the gap there. The Model Business Practices in this Recommendation are intended to fill the gap in Book 27.

**c. Business Purpose:**

See above

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

The Minutes of all BPS conference calls and face-to-face meetings are posted on the BPS web page. This modification to Book 27 was discussed during the conference call on April 25, 2017. During that call, the modifications were voted out of subcommittee unanimously.