**1. RECOMMENDED ACTION: EFFECT OF EC VOTE TO ACCEPT RECOMMENDED ACTION:**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Accept as requested | X | Change to Existing Practice |
| X | Accept as modified below |  | Status Quo |
|  | Decline |  |  |

**2. TYPE OF DEVELOPMENT/MAINTENANCE**

|  |  |
| --- | --- |
| **Per Request:** | **Per Recommendation:** |
|  | Initiation |  | Initiation |
| X | Modification | X | Modification |
|  | Interpretation |  | Interpretation |
|  | Withdrawal |  | Withdrawal |
|  |  |  |  |
|  | Principle |  | Principle |
|  | Definition |  | Definition |
|  | Business Practice Standard |  | Business Practice Standard |
| X | Document | X | Document |
|  | Data Element |  | Data Element |
|  | Code Value |  | Code Value |
|  | X12 Implementation Guide |  | X12 Implementation Guide |
|  | Business Process Documentation |  | Business Process Documentation |

**3. RECOMMENDATION**

**SUMMARY:**

Review annually at a minimum the accreditation WEQ-012 and the accreditation requirements for Authorized Certification Authorities to determine if any changes are needed to meet market conditions

**Recommended Standards:**

Proposed modifications to the NAESB Accreditation Requirements for Authorized Certification Authorities as revised and approved by the WEQ Executive Committee on October 9, 2018:

<https://www.naesb.org/member_login_check.asp?doc=weq_2018_api_4a_rec_attachment_100918.docx>

**4. SUPPORTING DOCUMENTATION**

**a. Description of Request:**

2018 WEQ Annual Plan Item 4.a – Review annually at a minimum WEQ-012 and the accreditation requirements for Authorized Certification Authorities to determine if any changes are needed to meet market conditions

**b. Description of Recommendation:**

The proposed revisions modify Sections 2.2.3 and 2.2.4 to reflect mapping to the most current versions of guidelines supporting the requirements as well as Section 6.1.5 to add clarifying language. The recommendation also contains additional proposed revisions to correct typographical and grammatical errors.

**c. Business Purpose:**

The subcommittee agreed that referencing the most current version of the guidelines supporting the requirements within the specification is more appropriate given the rapidly changing landscape of the cybersecurity world. Requiring ACAs to adhere to past, outdated versions of these guidelines could create a security vulnerability that may be exploited.

**d. Commentary/Rationale of Subcommittee(s)/Task Force(s):**

Please see the minutes from the following meetings:

July 10, 2018

August 14, 2018

August 30, 2018