**via posting**

**TO:** Interested Industry Parties

**FROM:** Caroline Trum, NAESB Deputy Director

**RE:** WEQ/WGQ FERC Forms Subcommittee Meeting Draft Minutes – October 21, 2021

**DATE:** October 22, 2021

**WHOLESALE ELECTRIC AND WHOLESALE GAS QUADRANTS**

**FERC Forms Subcommittee Meeting**

**Conference Call**

**October 21, 2021 – 1:00 PM to 2:00 PM Central**

**DRAFT MINUTES**

1. **Welcome and Administrative Items**

Mr. Spangler welcomed the participants to the meeting. Ms. Trum provided the antitrust guidelines reminder. Mr. Spangler reviewed the agenda with the participants. Mr. Brooks moved, seconded by Mr. McCord, to adopt the draft agenda as final. The motion passed a simple majority vote without opposition.

The participants reviewed the draft minutes from the January 25, 2019 meeting. A minor modification was made to fix a typographical error. Mr. Brooks moved, seconded by Mr. McCord, to adopt the revised minutes as final. The motion passed a simple majority vote without opposition. The final minutes for the meeting are available at the following link: <https://naesb.org/pdf4/weq_wgq_ffs012519fm.docx>.

1. **Discuss and Vote on a No Action Recommendation to Support 2021 WEQ Annual Plan Item 5/2021 WGQ Annual Plan Item 3 – Develop business practices as needed to support electronic filing protocols for submittal of FERC Forms**

Mr. Spangler stated that beginning in 2015, the WEQ/WGQ FERC Forms Subcommittee held a series of meetings to support the FERC eForms Refresh Effort. He explained that through these meetings, the subcommittee participants provided feedback and developed a sample document to identify industry consensus positions in a number of areas, such as the filing format and submittal process, error messages, and data validations, that served as the basis for the Commission’s final orders. He indicated that the industry is now in the process of implementing the new filing formats and that at this time, it appears that no further action to develop standards is needed by the subcommittee. Ms. Trum stated that the potential for a no action recommendation to address the jointly assigned WEQ/WGQ annual plan item was discussed with FERC staff and that they expressed support for NAESB proceeding in this manner.

Mr. Spangler reviewed the [draft no action recommendation](https://naesb.org/pdf4/weq_wgq_ffs102121w1.docx).

Mr. Phillips moved, seconded by Mr. McCord, to adopt the no action recommendation. The motion passed a simple majority vote without opposition.

1. **Next Steps and Future Meetings**

Ms. Trum stated that the no action recommendation would be submitted for a formal comment period and considered by the WEQ and WGQ Executive Committees at their next meetings.

1. **Adjourn**

The meeting adjourned on a motion at 2:16 PM Central on a motion by Mr. Brooks.

1. **Attendance\***

| **First Name** | **Last Name** | **Organization** | **Quadrant** | **Segment** |
| --- | --- | --- | --- | --- |
| Karl | Almquist | Tallgrass Operations | WGQ | Pipeline |
| Amanda | Brockman | WEC Energy Group | RMQ | N/A |
| Dick | Brooks | Reliable Energy Analytics | WEQ | Technology/Services |
| David | Crabtree | Tampa Electric Company | WEQ | Distribution/LSE |
| Elizabeth | Mallett | NAESB | N/A | N/A |
| Steven | McCord | TransCanada Pipelines | WGQ | Pipeline |
| Sunil | Mysore | Latitude Technology | WGQ | Services |
| Joshua | Phillips | SPP | WEQ | IGO |
| Leigh | Spangler | Latitude Technology | WGQ | Services |
| Caroline | Trum | NAESB | N/A | N/A |
| Brittany | Poole-Wynne | Latitude Technology | WGQ | Services |

\*Please note that attendees that did not provide their name are not included in the attendance list above. If you did attend this meeting and are not listed, please contact the NAESB office, and we will update this record.