**TO:** NAESB WGQ Information Requirements Subcommittee Participants

NAESB WGQ Technical Subcommittee Participants

Posting for Interested Industry Participants

**FROM:** Rachel Hogge & Nichole Lopez, Co-chairs, WGQ Information Requirements Subcommittee

Kim Van Pelt & Steve McCord, Co-chairs, WGQ Technical Subcommittee

**RE: FINAL Minutes** WGQ Joint Information Requirements / Technical Subcommittees
August 13, 2025 Meeting

**DATE:** August 28, 2025

**NAESB WGQ Joint Information Requirements / Technical Subcommittees**

**Virtual Meeting**

**Date / Time: August 13, 2025 1:30pm – 3:30pm Central**

1. **Administrative:**

**Welcome and Introductions** – Ms. Hogge welcomed everyone to the meeting. Participants introduced themselves.

**Anti-trust Guidelines –** Mr. Hogge reminded participants of the practice that in lieu of reading the anti-trust guidelines, they are posted as a link on the agenda. Participants should review and be familiar with the guidelines, which can be found at [**http://www.naesb.org/misc/antitrust\_guidance.doc**](http://www.naesb.org/misc/antitrust_guidance.doc)

**Adoption of Agenda** – The agenda, as posted, was adopted without objection.

**Approval of Prior Meeting Minutes** **–** The draft minutes for the July 9, 2025, WGQ Joint Information Requirements / Technical Subcommittees meeting, as posted, were adopted as Final without objection.

The draft minutes for the Sept 4, 2024, WGQ Joint EDM and Information Requirements / Technical Subcommittees meeting, as posted, were adopted as Final without objection.

1. **Minor Corrections / Errata**
2. **Address Current Requests, Annual Plan Items and items transferred from other NAESB subcommittees for discussion and possible vote**
* **R25002 Enercross LLC**

**Request:** Modify the usage of Releasing Shipper Contact related information, Bidder Contact related information, and Replacement Shipper Contract in the following dataset(s), as applicable:

NAESB WGQ Standard No. 5.4.24 Offer

 NAESB WGQ Standard No. 5.4.25 Bid

 NAESB WGQ Standard No. 5.4.26 Award Download

**Discussion:** Ms. Hogge reviewed the request and posted draft work paper. Participants continued to discuss and made adjustments to the proposed usages and corresponding conditions in the posted work paper. Ms. Van Pelt raised a concern related to providing the Replacement Shipper Contract, as per Instruction 2 from BPS. Participants agreed that in most cases, this information is not available at the time of the posted Offer, and would not be available until the Award. Additionally, it is possible for a TSP to provide functionally related data in the Offer after the Award occurs. Participants agreed to the proposal to send back to BPS for further discussion, and possibly handle this as a separate item. The Memo to BPS can be found in Attachment 1 to these meeting minutes.

Participants continued to review the Request and identified additional corresponding areas that need to be updated. Results of the discussion can be found in Attachment 2 to these meeting minutes.

1. **Other Business**
2. **Adjourn**
3. **Meeting Attendees: (bold indicates Subcommittee Chair)**

NV – No Vote

**Note:** There were no votes taken during this meeting. This list represents those that participated in the discussion.

| **Attendees** | **Organization** | **8/13/2025** |
| --- | --- | --- |
| **Pipelines:** |  |  |
| Christopher Burden | Enbridge (U.S.) Inc. |  |
| Ronnie Hensley | Southern Star Central Gas Pipeline |  |
| **Rachel Hogge**  | Eastern Gas Transmission and Storage Inc. |  |
| **Nichole Lopez** | Kinder Morgan, Inc. |  |
| **Steve McCord** | TC Energy Corporation |  |
| **Kim Van Pelt** | Kinder Morgan, Inc. |  |
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| **Services:** |  |  |
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| **Producers:** |  |  |
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| **End Users:** |  |  |
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| **LDCs:** |  |  |
| Pete Connor | AGA Representative |  |
|  |  |  |
| **Other:** |  |  |
| Debbie McKeever | Oncor Electric Delivery Company LLC |  |
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